

## **Student Registration Requirements**

### **Little Compton School Department Requirements**

Welcome to Wilbur McMahon School. We look forward to having your child join our Little Compton Learning Community. To register your child, you will need the following information at the registration appointment:

1. Birth certificate (Official copy), Passport or Military ID
2. Immunization Records – DPT-5 doses, OPV-4 doses, Hepatitis B-3 doses, Lead Screening, Varicella, Entrance Physical
3. Parent/Guardian Photo ID
4. Proof of Residency- Students must reside in Little Compton with parent/guardian. A true and current copy of two of the following will be accepted as proof of residency:
  - Little Compton Property Tax Bill
  - Copy of Lease/Copy of Rental Agreement verified by Town Hall
  - Notarized Letter attached to Property Tax Bill from Little Compton Resident verifying residency of occupant AND
  - Current Utility Bill (Phone, Electric or Gas)
5. Please bring a copy of your child's latest progress report/report card/transcript to assist in class placement and provide the best possible school experience as your child enters the Little Compton School Department community.

#### **Little Compton School District Residency Requirements**

If it is determined that a student's residency in Little Compton was claimed fraudulently and/or under false pretenses, responsible parents or guardians will be charged tuition for each day the student or students attended Little Compton schools without properly being a resident of the Little Compton District for school purposes under Rhode Island law. Enrollment in Little Compton schools will cease.

#### **Student Registration**

Throughout the school year, registrations for grades K-8 are accepted at the Wilbur & McMahon located at 28 Commons, Little Compton, Rhode Island. Enrollment into the specific class is conducted after the registration process. You must complete the registration requirements and make an appointment to register for your child.

#### **Appointments**

Appointments will be scheduled Monday through Friday between 9:00 a.m. and 2:00 p.m. All requirements and forms must be completed prior to the appointment and brought to the school at that time. Should your child have an Individualized Education Plan (IEP), please present that at the time of registration. The School will notify the Guidance Office for follow-up concerning the child's placement.

- **Grades K-8 Registration:** Please contact Heather Fitzgerald at 401-635-2351 ext. 1000 or [hfitzgerald@lcsd.k12.ri.us](mailto:hfitzgerald@lcsd.k12.ri.us) to schedule an appointment for students entering grades K-8.
- **Pre-School Registration:** To register a child for the pre-school we offer through the Newport County Regional Special Education Program for students ages 3, 4 and 5, please contact Early Childhood Coordinator Anne Marie McAndrews at 401-847-3916 or 401-952-9263 or [amcandrews@mpsri.net](mailto:amcandrews@mpsri.net). *Students will go through a screening process first and then submit registration paperwork at Wilbur McMahon School.*