

Sonya Whipp  
Principal

Dr. Laurie Dias-Mitchell  
Superintendent

**LITTLE COMPTON SCHOOL DEPARTMENT  
WILBUR & McMAHON SCHOOLS  
2020-2021**

August 2020

Dear Parents/Guardians:

I would like to take this opportunity to welcome you and your family to the Wilbur McMahon 2020-2021 school year! While the start of the school year will look different from previous years due to COVID-19, we have been working all summer to create a series of flexible plans that will allow us to once again provide an academic year that will be full of teaching, learning and engaging activities that are integral to the educational process.

At this time, we're asking for your help in completing the Start of Year packet. Historically we've collected this essential information via a combination of mailings and sending paper forms home, but this year we're requesting you complete this step online. At the end of this letter you'll find a link to begin the process. It contains a series of forms that have been updated to enable easy data input and digital signatures, as follows:

- Student Biographical/Emergency Contact Information
- Dismissal Choice and Procedures
- Health History, Medication, and Immunization Information
- Information and acknowledgement of your rights under FERPA
- Video, Photo, and Directory Release forms
- Technology Responsible Use and Social Media Policies
- Acknowledgement of Student Handbook

We are requiring that a packet be filled out for each child attending our school. We recommend doing so on a desktop computer or device with a physical keyboard if possible, as there are several pages of information to enter. You will have the opportunity to save your progress and resume at a later time if you are unable to finish it all at once.

To maximize the safety and security of all students on campus, we're also requiring that contact information, including emergency contacts and authorized pickup person(s) be re-submitted on a yearly basis, and will no longer be assumed as valid and carried over year to year. Also, if you have any changes in parental custody agreements, please provide us with an updated copy of this legal documentation.

[Click here to begin submitting your documentation.](#)

**If that link doesn't work in your browser, copy and paste this link into your address bar:**

<https://schools.scriptapp.com/#/workflow-submission/1598319942565223f899bc435b9ab5e7054ad8d571>

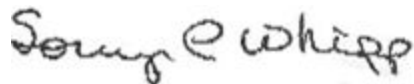
**A link to the Start of Year Packet can be found on the LCSD website: <http://lcsd.k12.ri.us/familyinfo>**

If you have any questions while filling out this form, please contact the school at 401-592-0363 ext. 1000 or ext. 1002 or email the main office at [office@lcsd.k12.ri.us](mailto:office@lcsd.k12.ri.us).

We're requesting that all families complete this paperwork for their incoming students by no later than **September 4, 2020.**

If you have any questions or concerns, please feel free to contact me at [swhipp@lcsd.k12.ri.us](mailto:swhipp@lcsd.k12.ri.us).

Yours Truly,



Sonya P. Whipp  
Principal