



# Retake Ticket



Student Name \_\_\_\_\_

Assessment/Graded Assign. Name \_\_\_\_\_

Date Posted \_\_\_\_\_

To the student: If you received a failing grade on an assessment or graded assignment, you must take the steps listed below in order to be given a retake. Remember, it is your responsibility to approach the teacher after you have completed the necessary steps.

1. Error log
2. Evidence of knowledge reinforced (to be decided by the teacher)
  - Extra worksheets
  - Additional practice problems
  - 1-page summary of a video/chapter/book
  - Re-write of notes
  - Flashcards
  - Context sentences
  - Graphic organizer
3. Set a date with teacher for conference/retake\*

\*Conferences and re-takes will be completed in the same afternoon after school. The conference/retake date must fall within 5 school days after the grade is given to the student.